

**UNIVERSITY OF HOUSTON SYSTEM
ADMINISTRATIVE MEMORANDUM**

SECTION: General Administration
AREA: Facilities and Physical Plant
SUBJECT: Wastewater Capacity

NUMBER: 01.B.01

1. PURPOSE

This document sets forth policy for retaining, through appropriate communication with the city in which the component university is located, the surplus wastewater capacity to be used in future construction programs by all component universities of the System.

2. POLICY

2.1. Wastewater capacity accumulated as a result of any building demolition shall be retained for university-wide use in new construction or renovation of all System facilities.

2.2. Plant Operations shall be responsible for assuring that appropriate applications and notices are prepared in a timely manner. Any charges by the City of Houston or other agencies involved in this activity will become part of the project cost.

3. REVIEW AND RESPONSIBILITIES

Responsible Party: Vice Chancellor for Administration and Finance

Review: Every three years, on or before March 1

4. APPROVAL

Approved: Arthur K. Smith

Date: January 30, 2002

5. INDEXING TERMS

Wastewater